



COVID-19 (Coronavirus) Health and Safety Plan

hey dee ho educational services are committed to providing and maintaining a safe and healthy workplace for all workers (including contractors and volunteers) as well as clients, visitors, and members of the public. This policy is written in alignment with *National Quality Standard 2.1.2 - Effective illness and injury management and hygiene practices are promoted and implemented*

Keeping people safe

- hey dee ho educational services will run classes in line with our Covid-19 policy and Risk Assessment. We will continue to monitor the situation and update our guidelines as needed. Staff are informed of any updates to policies or training in writing via email and on our staff portal.
- All hey dee ho presenters have completed training modules on infection mitigation, safe class procedures and personal hygiene.
- All hey dee ho presenters have Covid-19 vaccinations (including boosters) and certificates in jurisdictions where vaccinations are mandatory for early childhood personnel.
- All staff will follow hygiene guidelines:
 - Staff will sanitise their hands before and after entering and exiting a service, and between each room
 - Staff will regularly sanitise their bag/trolley and music player
 - Staff will regularly launder their uniform

No presenter may attend work if:

- They are unwell, showing any of the following symptoms: fever, cough, sore throat, runny nose, loss of sense of smell or shortness of breath.
- If they are awaiting the result of a Covid test or have been directed to isolate or quarantine.

Although it is no longer a legal requirement for people diagnosed with Covid-19 to isolate, we recommend that presenters do not attend services for 5 days after testing positive.

We recognise that each client may have their own Risk Policies and hey dee ho will stay in contact with services and undertake any additional measures as advised.

Additionally, Presenters will follow any government directions at any given time, including mask usage.

Class Procedures

- Introduction of new programming material about good hygiene and physical distancing measures
- Where possible sessions will be conducted outdoors or in well ventilated areas

Props:

- All props are regularly cleaned thoroughly

- Props or equipment are not shared between classes at early learning services where possible
 - Different instrument sets are used in each room at any one service where possible
 - Different props or puppets are used in each room where possible
- Props used by children who appear unwell or have come in contact with saliva or respiratory fluid even if a child seems well, are isolated immediately

Physical distancing

- Presenters may observe physical distancing measures with educators and carers where possible.
- Presenters undertake to follow individual service’s protocols
- Presenters may avoid contact with others whenever possible (no high 5s or hugs - staying more than 1.5 metres from people)
- Staff may wear a face shield or face masks when attending a service

Parent child classes

- Hand sanitiser will be available in the room
- Class numbers will be restricted in accordance with local state and territory guidance
- QR codes/Check Ins will be provided in accordance with local state and territory government requirements
- Vaccination requirements required to gain entry or participate in our sessions will be adhered to in accordance with local state and territory government requirements

Infection Response

If notified of a possible COVID-19 infection hey dee ho Educational Services will:

- Isolate the staff member to prevent the spread of infection
- Follow local guidelines and if required seek advice from state and territory public health officials
- Communicate with staff whilst continuing to meet privacy obligations
- Clean and disinfect any items, props, or items in use by the staff member
- Review Risk Management Controls

Related hey dee ho Educational Services Policies
COVID-19 (Coronavirus) Health and Safety Policy
Occupational Health and Safety Policy
Infectious Disease Management Policy
Communication Protocol